



**Minutes of a Meeting of the Parish Council held at 8pm on Thursday 5<sup>th</sup> September 2019  
Fairford Leys Centre, Hampden Square, Fairford Leys**

**Present:** Cllrs Poland (Chairman), Jarvis, Baughan, James, Wadlow, Lambert, Bradford, Cole and Pattinson.

Mr K Gray (Clerk to the Council)

6 Residents

C Lambert (Bucks Herald)

**1. Apologies for Absence**

To receive and accept apologies for absence notified to the Chairman or Clerk

**RESOLVED:** To receive and accept apologies for absence from Cllr David (family commitment).

**2. Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested

**3. Minutes of the Previous Full Council Meeting 4/7/19**

**RESOLVED:** To accept and sign the minutes of 4/7/19 as a true record.

**4. Clerk's Report**

To receive a report from the Clerk on matters dealt with and taking forward.

- Cllr Ross Searle has resigned and a Casual Vacancy now arises.

***RESOLVED: Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors***

**5. Questions from the Public & Reports**

- Resident asked for explanation on procedures for requests to road sign changes. The Clerk had received his email and would be raising the matter with council in due course.
- Cllr Cole reported on arrangements for Music in the Square 2019. He also asked that Dalwood Mews Garden area be looked at regarding maintenance matters. He also mentioned the difficulties of obtaining BCC bus passes and Cllr Lambert replied accordingly.
- Cllr Lambert (BCC) gave an update on progress with Unitary Council and localism strand initiatives.  
Parish Councillors supported the new, proposed, street lighting columns for Fairford Leys under the BCC project. Designs had been copied to all councillors with

explanations on costings and future changes in funding with a view that the parish council may have to contribute to the cost of further installations of new lamp columns if they wanted the traditional look as opposed to modern designs.

He mentioned that the Fowler Road bollards had been fixed and a new maintenance contract was in place. Further “warning” signage regarding the siting of the bollards will be installed in the areas of Fairford Leys Road and Phillips Road – speeding cars in this area need to be slowed down when approaching the area where bollards are sited.

- Cllr Bradford gave an update on his meeting with local Police officers on 5/8/19. Present at the meeting were: PC Emma Norman, PCSO Georgina Locke and Rio Harper for Neighbourhood Watch Fairford Leys.  
Events: Fair in the Square attendance by officers - feedback was very positive!  
Music in the Square 7/09 – officers not able to attend this event due to shift patterns. If this changes, every effort will be made to attend. Further events: Remembrance and Christmas Fayre: As per Music In The Square, will be unable to attend Remembrance Sunday but if shift rota changes, will attend to attend. Interest in supporting the Christmas Fayre subject to dates. Speeding: Sentinel deployment was discussed and subject to outcome from next Parish Council Meeting. Friends against Scams being run by Rio Harper - The event took place and 4 people attended. RH to work with the WI to host a further event in September, EN keen to attend subject to when. NHW Merchandise: Merchandise can be purchased from [wish.com](http://wish.com).  
Drug Dealing: Reports of drug dealing in area. Requested that any reports of this are logged with TVP straight away. RH to support GL to explore another walk around. Reports of any criminal activity such as drug dealing, ASB, fireworks, Vehicle ASB needs to be reported straight away to 101 so that the appropriate information can be captured, and that appropriate police presence be deployed. Other Matters: There may be some interest in a further bike/tool marking session and a “Have your Say” drop in session. PC Norman keen to support subject to there being enough interest. SB to suggest a straw poll.
- Cllr James asked if anyone had an update on Hs2 matters. Cllr Cole responded on matter he was aware of.
- Cllr Poland thanked everyone who was involved in the Fair in the Square event. He mentioned the up-coming Music in the Square event this Saturday as well as Remembrance Sunday on 10<sup>th</sup> November 2019 and the dates for 2020 events: Fair in the Square will be held on 11/7/20 and Music in the Square on 5/9/20.

***RESOLVED: Chairman to reconvene meeting under Standing Orders***

**6. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings**

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- No recent formal meetings except working group meetings for events management.

**7. Riverine Corridor Transfer Update**

To receive an update and make such decisions as necessary.

The clerk reported on the matters relating to the transfer of land and the matter of concern over the retaining wall on Pitcher Walk area. The Clerk is suggesting caged boulders to shore up the bank to stop erosion of the path as the material currently used is wooden sleepers which are rotting away and this has been reported to the Developers and a report made showing that there is no danger to the bank but that the materials used to shore up the bank is “unusual”. The Parish Council Clerk and Maintenance Manager has concerns over this and do not want the parish council to be liable for any future works to replace damaged

wooden sleepers protecting the bank. The Clerk will not sign off the adoption process for this area of land unless the matter is resolved to ensure proper protection of the bank. Maintenance works currently being carried out by developers and parish council team – Phase 2 and 3 almost ready for adoption and a meeting is taking place with AVDC and Developers next week for “sign-off”. The Clerk has asked that phases 4, 5 and 6 be considered as one last transfer area to seed the process up. Request that District Cllrs Lambert and Cole also propose and support this with AVDC officers to speed the transfer process up.

## 8. Finances and Orders for Payment

RESOLVED: To agree and authorise the following orders and retrospective orders for payment:

• Fresh Design & Print	Posters	£20.40	3082	
• Andrew Crawley	Maintenance	£246.30	3083	
• Fairford Leys Centre	Lighting	£3,384.00	3084	\$106 Funds
• Mrs S Carpenter	Allotment Prizes	£28.70	3085	
• Mr S Baughan	Salary Payment	£43.00	3086	
• George Browns Ltd	Maintenance	£1,576.18	3087	
• Buildbase	Maintenance	£20.29	3088	
• Spaldings	Maintenance	£44.47	3089	
• Mr K Gray	Easyspace	£32.02	3090	
• KM Commercials	Maintenance	£446.40	3091	
• Helpful Hirings	Maintenance	£368.70	3092	
• Window Flowers	Maintenance	£2,258.40	3093	
• Mr A Crawley	Maintenance	£246.30	3094	
• CH Morgan	Maintenance	£130.12	3095	
• Kings Farm Shop	Fair in Square	£203.95	3096	
• Nationwide Fuels	Maintenance	£733.27	3097	
• Hillfire Brewery	Fair in Square	£265.20	3098	
• Fairford Leys Centre	Fair in Square	£301.40	3099	
• Fairford Leys	Precept Funding	£15,000.00	3100	2 <sup>nd</sup> Annual Pay't
• HMRC	Contributions	£2,101.88	3101	
• AVS Fencing Supplies	Maintenance	£52.00	3102	
• Buildbase	Maintenance	£17.78	3103	
• B Neal	Salary Pay't	£1,345.50	3104	
• S Webb	Reimbursement	£41.97	3105	
• Buildbase	Maintenance	£7.10	3106	
• Jewson	Maintenance	£67.38	3107	
• Spaldings	Maintenance	£120.00	3108	
• Briants of Risborough	Maintenance	£257.97	3109	
• A Crawley	Painting/playgrounds	£246.30	3110	
• Aylesbury Concert Band	Fair in the Square	£300.00	3111	
• Events with a Difference	Fair in the Square	£7,962.00	3112	
• SWARCO Traffic Ltd	MVAS Contract	£381.60	3113	
• Briants of Risborough	Maintenance	£14.97	3114	
• Jewson	Maintenance	£67.38	3115	
• Buildbase	Maintenance	£2.36	3116	
• K Gray	Reimbursement	£10.70	3117	
• HMRC	Contributions	£2,159.36	3118	

• FFM Engineering	Maintenance	£420.00	3119
• Briants of Risborough	Maintenance	£58.17	3120
• Cllr M David	Reimbursement	£136.38	3121
• C M Morgan	Maintenance	£31.73	3122
• Bucks Welding	Maintenance	£302.40	3123
• Cllr S Pattinson	Reimbursement	£27.00	3124
• Mr A Chadwick	Music in Square	£245.00	3125
• Amanda Abdjelkovic	Music in Square	£200.00	3126
• Mr A J Wheeler	Music in Square	£200.00	3127
• Mr S Blumenson	Music in Square	£200.00	3128

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report as at 31<sup>st</sup> July 2019. Emailed reports to all councillors.

## 9. Tree Works – Removal, Planting & Community Orchards

Council is asked to support the proposal of the removal of dead and poor growing trees and removal and replacement of unsuitable trees planted by the developer.

- **Community Orchard**

To plant a selection of trees (pear, apple, plum) as a community orchard in suitable areas on Fairford Leys – to be confirmed.

Chairman halted discussion as no conclusion was being reached. No decision made.

- **Disraeli Square.**

The current trees are causing damage to main square due to unsuitable trees being planted. Metal grids are being lifted due to roots and damage to paintwork on vehicles (complaints received from residents) due to the regular sap from trees.

Some of the trees have not taken well, and it is proposed to replace them with Silver Birch trees.

General agreement that Clerk should proceed as proposed.

- **Replacement Trees**

Number of trees to be replaced due to damage or dying.

General agreement to proceed as previously proposed by council, to replace dead trees across the parish.

The Clerk has also registered with Aylesbury Garden Town to acquire an additional 30 trees (no cost) under a project for tree planting. We await the decision.

## 10. Sentinel

Council to consider the use and management of a Sentinel machine across the parish.

To consider whether there are enough people to manage this scheme and the relevant costs involved.

RESOLVED: Not to proceed due to the lack of committed volunteers.

## 11. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications

To note and formally agree decision/comments made under delegated authority

- **19/02659/APP**      **11 Queensgate, FL**  
Single storey extension and garage conversion  
RESOLVED: No Objections
- **19/02329/APP**      **4 Leith Road, FL**  
Garage Conversion  
RESOLVED: No Objections as the design shows that the garage door is to remain in place.  
The matter of the removal of parking to be decided by AVDC who manage the covenants on all garages on Fairford Leys.
- **19/02999/APP**      **15 Woodford Close, FL**  
Single storey rear extension and first floor side extension.  
RESOLVED: No Objections

**ERNEST COOK TRUST COVENANTS**

Permission is sought from the following residents regarding their properties:

- **11 Queensgate, FL**  
Single storey extension and garage conversion  
RESOLVED: Permission Granted
- **7 Homestead Place, FL**  
Permission sought by resident for installation of porch as shown in picture.



RESOLVED: Permission Refused  
This proposal does not adhere to the Fairford Leys Development Guidelines and it would change the street scene, negatively affecting the over

- **4 Leith Road, FL**  
Garage Conversion  
RESOLVED: Permission Granted
- **15 Woodford Close, FL**  
Single storey rear extension and first floor side extension  
RESOLVED: Permission Granted

There being no further business of the Council, the Chairman closed the meeting at 9pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_