



"Making Life Better"

COLDHARBOUR PARISH COUNCIL

www.coldharbour-pc.gov.uk

Minutes of a Meeting of the Parish Council held at 8pm on Thursday 4th March 2021

This was a virtual meeting held under the Covid-19 Regulations.

Present: Cllrs Poland (Chairman), Pattinson, Cole, Wadlow, James, Baughan & Bradford
K Gray (Clerk to the Council)

No Residents C Lambert (Bucks Herald)

1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk.

RESOLVED: to receive and accept apologies for absence from Cllr Lambert (illness).

No other apologies received.

2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested.

3. Minutes of the Previous Full Council Meeting

RESOLVED: To accept and sign the minutes of 4th February 2021 as a true record.

4. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward.

Nothing specific to report and no questions asked by councillors.

RESOLVED: *Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors.*

5. Questions from the Public, Councillors & Reports

- **Cllr Wadlow** raised concerns about the constant excessive noise from the Hs2 works dept near Andrews Way, FL. This matter has also been raised several times by residents and we have mentioned this in meetings with Hs2 and EKFB representatives with reports stating that there has been no works carried out at the times of reporting these noise disturbances. The parish council will continue to raise the matter.
Cllr Wadlow also asked questions on the adoption position of Andrews Way and Cllr Cole (BC Member) will investigate to see why no works such as drain clearance and road sweeping is taking place on this stretch of highway.
- **Cllr Cole (Buckinghamshire Council)** gave an update on case work and raised concerns from residents about increase in dog mess.

- **Cllr Bradford – Police Liaison Meeting**

Cllr Bradford gave an update on his meeting with PCSO Catriona Wilshire (CW).

Also at the meeting was Cllr Adam Poland-Goodyer (APG) and Andy Smith (AS) Anti-Social Behaviour Unit, Bucks Council.

1) Wren Path Care Home

Andy Smith ASB officer for BCC and Cllr Adam Poland-Goodyer joined the call as they have considerable knowledge and experience of the Wren Path care home issues. The concerns raised is not of the actual care home residents, more about how the home is being managed. There have been several meetings between Bucks Council (BC), Coldharbour Parish Council (CPC) and Thames Valley Police (TVP) where actions have been agreed by all parties but there has been little to no action from Benjamin Homes UK (Owners of the care homes). At the last count, there were up to 1,000 anti-social behaviour (ASB) incidents spanning the time the home has been in place at Wren Path. One of these actions was that CPC and residents would be notified when a new care-home resident was being re-homed as this is the time when anti-social behaviour is likely to occur. This notification has not happened.

PCSO Wiltshire noticed that in 3 months, only one incident of ASB had been reported.

Andy Smith mentioned, that Acting Police Sergeant Cowdery has been made aware separately of the ASB incidents logged by BC and that an agreement was made to route incidents through BC to the Wren Path home directly as TVP reactive patrol wouldn't always be able to deal appropriately with any incidents and local intervention would be more suitable. Concerns raised is that if it is not logged with TVP then they would be unable to record the incident and prioritise it in their neighbourhood plan. If it is not recorded, there's no evidence it happened.

There is also a separating tasking on PC Stephen Hinds to re-establish the working group between Benjamin Homes UK, local residents, Andy Smith and CPC so that these ASB incidents can be discussed and preventative measures can be put in place. CW confirmed that once PC Harding returns, she will be tasked with taking ownership of the TVP relations with Wren Path.

Actions:

CW agreed to talk to the home directly about work on their actions and engaging with the parish council, especially when a new resident arrives.

CW to review the Public Order Incidents that happened over Dec 2020 as these will be due to expire in May. Update from AS: these have now been allocated.

3) Hs2 Work on Coldharbour

Update from APG: Hs2 and their representatives see Fairford Leys as being a high-risk security site which requires a high level of security. There have been reports to TVP of criminal damage – fencing, disruption of newts and theft of heavy machinery. CW pointed out that any Hs2 related incident goes to a dedicated Hs2 team within TVP.

Action:

CW took the action to inform the Hs2 TVP team that concerns have been raised by some residents about positioning CCTV in public areas with no prior notification and security patrols taking place along the perimeter of the HS2 boundaries. Update from CW: the team has been updated and Insp Davis made aware.

4) Antisocial Behaviour/Thefts

Reports of groups of people knocking on doors and running off (w/c 15/2).

Reports of packages being stolen from doorsteps.

TVP has had only 2 incidents logged about ASB on Fairford Leys. They have been conducting high-vis foot patrols and unmarked vehicle patrols to catch the perpetrators.

Action:

SB and APG: CW asked us to encourage residents to log any incident with TVP as and when it occurs and to share any CCTV footage of any offences should it be available so that TVP can investigate these incidents. A reminder is to go out to all residents warning against leaving valuable items on display in vehicles (such as Sat Navs, loose change, etc) and that all vehicles should be locked when left unattended.

5) AOB

Mentioned to CW that SB will be standing down to relocation in May. This would coincide with PC Norman resuming NS role and would be a good time to conduct a handover with the police liaison replacement from CPC.

Next meeting to be April, date to be confirmed.

Cllr Bradford also gave the following report/information on the Parish Council’s MVAS systems on Fairford Leys:

Traffic Analysis Report

For Project: Coldharbour Way

Location/Name: Incoming Report Generated: 02/03/2021 06:15:45 PM

Speed Intervals = 5 MPH

Traffic Report From 02/11/2020 03:00:00 PM through 02/03/2021 06:59:59 PM

85th Percentile Speed = 42.2 MPH

85th Percentile Vehicles = 220,108 counts

Max Speed = 80.0 MPH on 28/11/2020 03:45:00

Total Vehicles = 258,951 counts

AADT: 2154.9

Volumes - weekly vehicle counts:

	Time	5 Day	7 Day
Average Daily		3,996	3,873
AM peak	08:00 to 09:00	197	180
PM peak	05:00 to 06:00	360	325

Speed

Speed limit: 40 MPH

85th Percentile Speed: 42.2 MPH

50th Percentile Speed: 36.6 MPH

10 MPH Pace Interval: 35.0 MPH to 45.0 MPH

Average Speed: 36.5 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday
Count over limit	9128	8663	7152	8114	9407
% over limit		21.6	22.7	24.8	20.9
Avg speeder		44.0	44.0	44.1	43.9

- **Cllr Pattinson** asked for articles for an edition of Coldharbour News she will be putting together. It was agreed that the Leisure Committee would discuss the possibilities of changes to the magazine in terms of advertising income as well as printing and design to ensure it was cost effective.
- **Cllr Poland** raised concerns about the reporting of noise disturbance from the Hs2 depot off Andrews Way and also updated council on matters relating to the care home on Wren Path, which Buckinghamshire Council are involved in regarding possible action to deal with disturbances and Benjamin Homes UK being challenged on management issues.

RESOLVED: Chairman to reconvene meeting under Standing Orders

6. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- No committee meetings have taken place.

7. Riverine Corridor Transfer Update

To receive an update and make such decisions, as necessary.

Further updates have been received from Buckinghamshire Council legal team and both the Ernest Cook Trust and Taylor Wimpey's representatives are endeavouring to sort out the legal arrangements and incorrect documentation before the land can be transferred.

Cllr Cole and the Clerk have been moving this matter forward assertively and are determined that the issues will be resolved quickly. It has taken years to resolve this land transfer, much to everyone's frustration, but the parish council is determined that it takes place for the benefit of Fairford Leys as per the formal agreement for land transfer to the parish council.

8. Finances and Orders for Payment

To agree and authorise the following orders and retrospective orders for payment:

• Fairford Leys Centre	S106 Funding Replacement Boiler	£5,412.00	3322
• BHIB	Vehicle Insurance	£2,082.18	3323
• AVS Fencing Supplies	Maintenance	£32.18	3324
• S Webb	Reimbursement	£121.97	3325
• AVS Fencing Supplies	Maintenance	£211.67	3326
• CH Morgan	Maintenance	£148.56	3327
• BHIB	PC Insurance	£6,701.95	3328

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report. Emailed to all councillors.

9. Fairford Leys Community Events

Fair in the Square, Music in the Square & Christmas 2021 Events

To formally approve the cancelling of the Fair in the Square Event 2021.

To receive a verbal report and proposal from the Leisure Committee Working Group regarding the Music in the Square and Christmas events for 2021.

Fair in the Square.

RESOLVED: That this event be cancelled due to Covid-19 Pandemic.

Christmas in the Square.

RESOLVED: That this event proceed as usual unless government advise otherwise.

Music in the Square.

RESOLVED: That this event be cancelled due to Covid-19 Pandemic.

Alternative, Online, Music Event.

Cllr Cole gave the following report to councillors on the Music in the Square event proposed for September 2021.

Cllr Baughan, in the events working group meeting, suggested the possibility of running a virtual music festival which would run in place of Music in the Square. The working group agreed that if it was possible this would be a solution.

During lockdown, Cllr Cole had been running his own online broadcasts via Mixcloud and said he would be happy to explore the possibilities further. A further report on how this all works was sent to all councillors. Cllr James will be looking to have the bands sponsored.

The report detailed the proposed line up of bands, schedule and costs.

RESOLVED: To agree to the on-line Music event as proposed by Cllr Cole and the working group and detailed in the email report sent to all councillors by Cllr Cole.

RESOLVED: That the Clerk arrange for relevant payments to be made.

10. Memorial Garden

To receive a proposal from Cllr Poland and Cllr James on the suitability of establishing a Fairford Leys Memorial Garden.

Discussion took place on what would be suitable, how it would be maintained and where it would be sited. A Book of Remembrance was also suggested as well as possible tree planting and plaque placements. Whilst agreeing it was a good idea in principle it was

RESOLVED: That a working group be arranged to discuss this proposal in more depth and to bring back to the council if necessary.

RESOLVED: Cllr Poland to take this matter forward.

11. Future Initiatives

To discuss any future plans for land management, initiatives, projects that require engagement with neighbouring landowners. Cllr Poland to lead discussion.

Discussion took place on the proposal to have an area of land set aside, purchased, leased or gifted over to make provision for a woodland with walks, bike tracks etc.

RESOLVED: This matter to be explored further by way of a working group.

RESOLVED: Cllr James to take this matter forward.

12. Flood Defence Equipment

To consider whether Fairford Leys needs flood defence equipment and if so, what equipment is suitable? To consider the need, cost, staffing/volunteers, management and arrangements for storage, insurance and deployment of such equipment.

RESOLVED: That a working group be arranged to discuss this matter further.

RESOLVED: Cllr Cole to take this matter forward.

13. Gardenway & Aylesbury Garden Town

To discuss any matters relating to the above project/scheme.

Everyone was updated on where consultation is at with the Gardenway, and the parish council is engaging with officers from both projects. We have received funding for the new bike rack near the co-op and Cllrs James is working with officers for a Napier Way road closure notice so that safe play / community get together can take place on the road.

14. Parish Parks

To consider the suitability of the current parks and what refurbishment needs taking place. To consider a working group to investigate the refurbishment, costs and design of the main park and the other parks.

Discussion took place on the previous proposals for a re-design of the main playpark as well as consideration to other parks in terms of equipment refurbishment/replacement and ground surface changes. The council already has undertaken a recent survey of the parks and the information will be copied to all councillors. Some maintenance works have already taken place on the parks as part of our annual RoSPA audit.

RESOLVED: A working group to be arranged to begin discussion on proposals.

RESOLVED: The Leisure Committee to take this matter forward and bring to council.

15. Parish Council Website

Councillors were issued with the new design for the website and a working group was established to discuss the changes. The working group have made the following proposal:

- (a) To agree the format of the new designed website
- (b) That all councillors submit some wording to go alongside a picture of themselves
- (c) To agree what contact and information is made public for each councillor for website.
- (d) To agree prize of £100, £75 and £50 for a website photo competition for the main page.

RESOLVED: The Clerk to reissue the new website design access and code and all councillors to view the site and send information requested.

RESOLVED: That the above proposals by the working group be adopted and agreed and the Clerk to arrange the payments of prize money when required.

RESOLVED: The working group already established to take this matter forward.

16. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications.

To note and formally agree decision/comments made under delegated authority.

- **21/00442/APP**

- **46 Brimmers Way, Fairford Leys**

Removal of existing garage door with insertion of new front window with first floor extension.

RESOLVED: Object/Oppose

The removal of the garage door negatively alters the street scene and is not in keeping with the overall design of the property as stated by the parish council on all other applications of this type. If the garage door was to remain in place, like others have done, then the parish council would have no objections to the conversion of the garage. It also removes a parking space which Buckinghamshire Council have responsibility to enforce the covenant on all garages on Fairford Leys in terms of accessible parking provision.

- **21/00480/APP** **3 Hampstead Close, Fairford Leys**
Proposed garage conversion into kitchen
RESOLVED: No Objections provided the garage door remains in place and all materials adhere to the Fairford Leys Development Guidelines.
- **21/00673/APP** **20 Rixons Meadow, Fairford Leys**
Single storey side extension to provide a new study, utility space and family room.
RESOLVED: No Objections.

ERNEST COOK TRUST COVENANTS

Permission is sought from the following residents regarding their properties:

- **46 Brimmers Way, Fairford Leys**
Removal of existing garage door with insertion of new front window with first floor extension.
RESOLVED: Permission REFUSED
Due to the proposal that the garage door is removed. If the garage remains in place, then the parish council will consider granting ECT Covenant permission.
- **3 Hampstead Close, Fairford Leys**
Proposed garage conversion into kitchen
RESOLVED: Permission GRANTED
Provided the garage door remains in place and all materials adhere to the Fairford Leys Development Guidelines.
- **20 Rixons Meadow, Fairford Leys**
Single storey side extension to provide a new study, utility space and family room.
RESOLVED: Permission GRANTED.

There being no further business of the Council, the Chairman closed the meeting at 10.22pm

Signed: _____ Date: _____