



**Minutes of a Meeting of the Parish Council held at 8pm on Thursday 3rd June 2021
The Fairford Leys Centre, Hampden Square, Fairford Leys**

Present: Cllrs Cole (Chairman), Pattinson, Poland-Goodyer, Wadlow, James, Baughan, Blandford and Harper.
K Gray (Clerk to the Council)

No Residents C Lambert (Bucks Herald)

1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk.
Cllr Welland sent an apology, without detail, for non-attendance.

2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest
To receive written requests for dispensations for disclosable pecuniary interests (if any)
To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested.

3. Co-option of Councillors

RESOLVED: Unanimously, to formally approve the co-option of the following people onto Coldharbour Parish Council:

Mrs Caroline Baughan, Ms Sarah Walland, Mr Nick Blandford and Mrs Rio Harper

- To note the 2 vacancies and to consider any further applications.

4. Minutes of the Previous Full Council Meeting

RESOLVED: To accept and sign the minutes of The Annual Meeting of the Council (after election) on 19th May 2021 as a true record.

5. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward.

Allotments:

The Clerk informed the council of recent concerns raised by some allotment tenants and specific requests for the Clerk's help in dealing with some situations that had caused upset and concern. The Clerk updated councillors on the specifics and explained his reasons for recent and future decisions which he will make. The clerk reminded councillors of the protocol and policy on the management of council business and day to day management responsibilities and that all tenants should contact the clerk if they have any concerns about the allotment site.

The clerk will re-visit the site and remove some of the inner grassed paths whilst re-instating some others. He will also ensure that a new map is drawn up showing the access to the various plots and the pathways. He and the maintenance team will visit the site next week and carry out some specific works in order to resolve some of the concerns and to ensure there is no further confusion. All tenants are reminded to contact the clerk for clarification on allotment management and any decisions to be made is the Clerk to the Council's responsibility or if delegated to another member of staff.

Councillors, after asking some questions, unanimously agreed with the clerk on the decisions he has made and should they be contacted by tenants, they will continue to refer them to the Parish Clerk for advice and direction.

Devolved Services:

We await the Buckinghamshire Council decision on reviewing the Devolved Services Agreement and expect them to agree a further 4 year contract with parish councils.

Grass cutting has been difficult due to the constant rain and then sunshine but, councillors agreed with the clerk, the maintenance team have managed well and the land areas continue to be managed in line with the council's policies.

Staff:

A new member of staff will join the maintenance team.

Hs2: Cllrs Cole, Poland-Goodyer, James and the Clerk, continue to meet with representatives of Hs2 on matters relating to the works near Fairford Leys. We also meet with representatives for the Ernest Cook Trust in relation to land management and other matters.

New Lighting Columns:

These are currently being installed across areas of Fairford Leys. Unfortunately, a member of the team installing the lights was electrocuted and died at the scene. The Parish Councillors expressed their condolences to his family and the community of Fairford Leys was shocked to learn of this horrific incident.

River Thame Conservation Trust:

The Clerk has granted permission for the trust's volunteers to enter the parish and work on the riverine corridor to remove an invasive, non-native plant called Himalayan Balsam. This will take 6 working parties of volunteers and will start tomorrow from 10am to 3pm.

Charity/Community Initiative:

The Clerk has given permission for a resident to arrange decorating parts of the village with crocheted/knitted items, yarn bomb. Street furniture such as post box tops, bridges, the bandstand and other areas, no street signs would be covered nor would there be any obstruction to access etc. They will leave it up for two/three weeks and would be responsible for removal. The idea is to make the community smile as well as raise awareness for local mental health services.

Councillors supported the initiative but also asked that if any of the yarns are damaged or work then the maintenance team should remove them, especially if it causes a safety or other public risk.

RESOLVED: Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors, both Parish and Unitary

6. Questions from the Public & Reports from Parish and Unitary Councillors

- Cllr Poland-goodyer reported that he and Cllr James were still attending various training sessions arranged by Buckinghamshire Council in their roles as Unitary Councillors. He reported that parish councils can now “call-in” planning applications and send a representative from the parish council to raise objections or concerns about planning applications. He also said that our local Vino Wines business owner had contacted him with concerns about the new premises opening next to him which will sell the same products as he does. Concerns have been raised with Bucks Council on possible problems with parking and delivery lorries accessing the main car park. He also referred to the Wren Path Care Home being empty of residents at the moment and that there is a current problem being raised with lighting on Brimmers Way – although the lighting columns do have BC numbers on them so Bucks Council should be responsible for their maintenance. He also mentioned the parking on Arncot Way and is raising the matter with Buckinghamshire Council officers as he said the following statement from Bucks Council Minutes should assist us in having some of the vehicles removed.

Buckinghamshire Council – 18th March 2021 LG 02.21 - Vehicle Removal Policy: **The Leader AGREED:**

1.To utilise the powers afforded to Buckinghamshire Council to remove vehicles where legislation permits and introduce a Vehicle Removal Policy covering the following scenarios:

1.1. - Persistent evaders. These are motorists who receive numerous penalty charge notice (PCNs) and where payment for the charge cannot be collected because either;• The owner/keeper cannot be located• The debt has escalated to the Enforcement Agents (EAs) and the Warrant of Control has expired before the debt has been successfully recovered.

1.2. - Vehicles parked causing an obstruction or danger on the highway. This includes, but is not limited to, vehicles parked preventing expeditious flow of traffic, and/or park.

- Cllr Pattinson reported that Coldharbour News was to be delivered to the community centre on 17/6/21.
- Cllr Blandford raised concerns about parking on Arncot Way and expressed how difficult it can be to drive on that road due to speeding vehicles.
- Cllr Baughan reported that a resident had raised concerns about neighbours being negative towards her concerning her legally parked camper van near her property.
- Cllr James reported that the Smart Swaps were now in place (Sustainability Aylesbury) and were working with the Aylesbury Community Board Environment Sub-Group. She also gave an update on the arrangements for the “Play in the Street” scheme.

RESOLVED: Chairman to reconvene meeting under Standing Orders

7. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- No committees have met.

8. Riverine Corridor Transfer Update

To receive an update and make such decisions, as necessary.

The clerk has contacted the Parish Council's solicitor and given all the updated information but it appears there is still some delay in the transfer. Cllrs Poland-Goodyer and James will begin to investigate the matter from a Buckinghamshire Council viewpoint.

9. Finances and Orders for Payment

RESOLVED: To agree and authorise the following orders and retrospective orders for payment:

• CH Morgan	Maintenance	£104.90	3340
• Vale Tyres	Maintenance	£156.00	3341
• Keith Gray	Reimbursement	£60.50	3342
• S Webb	Reimbursement	£53.93	3343
• AVS Fencing	Maintenance	£104.30	3344
• Spaldings	Maintenance	£163.42	3345
• A Poland	Reimbursement	£10.00	3346
• A Cole	Allowance	£360.00	3347
• A Poland	Allowance	£240.00	3348
• S Pattinson	Allowance	£300.00	3349
• K Gray	Salary adjustment	£45.22	3350
• S Webb	Salary adjustment	£40.40	3351
• S Baughan	Salary adjustment	£46.30	3352
• County Pumps Ltd	Maintenance	£213.60	3353
• S Wadlow	Allowance	£240.00	3354
• Sign Wizzard	Playpark Notice	£195.54	3355
• Mrs D Cole	Internal Audit	£98.94	3356

RESOLVED: To receive, note and agree/accept the Councils Financial statements, and bank reconciliation 30th April 2021 income and expenditure report. Emailed to all councillors.

9 (a) Internal Audit Report – Mrs D Cole

The council received a copy of the internal audit report prepared by Mrs D Cole.

RESOLVED: Unanimously, to receive and accept the internal audit report prepared by Mrs D Cole.

(b) Annual Governance and Accountability Return (AGAR) 2021/2022

Council received the AGAR and after discussing and considering the information,

RESOLVED: Unanimously, to agree that the Chairman, Clerk and Responsible Financial Officer should sign the form as a true record of the Council's finances in line with the requirements of the AGAR.

10. Gardenway & Aylesbury Garden Town

To discuss any matters relating to the above project/scheme

No recent updates received on the work of the Gardenway or Aylesbury Garden Town.

11. Membership of Committees

Council to appoint members to the following committees and working groups:

- **Resources & Personnel Committee (Finance, Budget & Precept, Staffing)**
Cllrs Cole, Poland-Goodyer, Wadlow and Blandford

- **Leisure Committee (Events, Community Areas, Land Maintenance)**
Cllrs Cole, Poland-Goodyer, Wadlow, James, Baughan, Blandford and Harper.
- **ECT Covenant Working Group (Review/Changes of ECT Covenant)**
Cllrs Cole, Pattinson, Wadlow, James and Harper

12. Graffiti Under Bridges

The council to consider a proposal from Cllr James to allow graffiti to remain under the bridges as a way of artistic expression for young people. For identified areas to be painted white and then invite people to artistically graffiti the area.

Cllrs to note that the maintenance team have re-painted all the areas affected.

After much discussion it was agreed that Fairford Leys is not the place for urban graffiti artists and there were more suitable places that people can express their art.

RESOLVED: Not to agree to the proposal and that all graffiti must always be removed as quickly as possible.

13. Parish Parks

To establish the Working Group for the refurbishment proposals, costs and design of the main park and the other parks.

RESOLVED: That the following councillors be members of the Parish Parks Refurbishment Working Group and start to investigate and propose suitable designs, with cost information, for the refurbishment of the main play park to make it more accessible for old children and to consider the need for the removal of some smaller play parks not used by the community.

14. Cllr Name & Identity Badges

Council to agree the spend for all councillors to have a badge and or an identity card.

Cost and design to be emailed to councillors separately.

RESOLVED: That the current style of name badges be used for all councillors and there is no need for additional identity badges for either councillors or staff.

15. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications.

To note and formally agree decision/comments made under delegated authority.

- **21/00929/APP** **6 Warbler Close, FL**
Loft Conversion
RESOLVED: No Objection
- **21/00826/APP** **2 Hampstead Close, FL**
Single storey rear extension
RESOLVED: No Objection

ERNEST COOK TRUST COVENANTS

Permission is sought from the following residents regarding their properties:

- **21/00929/APP 6 Warbler Close, FL**
Loft Conversion
RESOLVED: Permission Granted

- **21/00826/APP 2 Hampstead Close, FL**
Single storey rear extension
RESOLVED: Permission Granted

There being no further business of the Council, the Chairman closed the meeting at 9.11pm

Signed: _____ Date: _____