



**Minutes of a Parish Council Meeting held at 8pm on Thursday 6<sup>th</sup> June 2019 at the Fairford Leys Centre, Hampden Square Fairford Leys**

**Present:** Cllrs Poland (Chairman), Pattinson, Lambert, Jarvis, Cole, Bradford, Wadlow, James and Searle.  
K Gray (Clerk to the Council)

1 Resident                      Mrs C Lambert (Bucks Herald)

**1. Apologies for Absence**

To receive and accept apologies for absence notified to the Chairman or Clerk

RESOLVED: To receive and accept apologies for non-attendance from Cllr M David (work commitment).

**2. Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested.

**3. Minutes of the Previous Full Council Meeting 2/5/19**

RESOLVED: To accept and sign the minutes of 2/5/19 as a true record.

**4. Clerk's Report**

To receive a report from the Clerk on matters dealt with and taking forward.

The Clerk reported on the following matters:

- Hampstead Close/mews area playground equipment will be removed.
- Park Equipment is currently being painted.
- Hanging baskets and planters are currently being re-planted.
- Preparations of a briefing paper to remove trees (some already dying/not taking well) on Disraeli Square due to sap causing paint problems on cars and replacing the trees with Silver Birch trees. Part of the overall maintenance and land works plan.
- Report to be presented on other trees to be removed and the re-planting of trees to replace as well as new trees to be planted in specific areas as part of the overall maintenance and works plan.
- All roads on Fairford Leys have been weed sprayed – weather conditions not good so more weeds will grow.

*Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors*

**5. Questions from the Public & Reports**

No questions were received from the public.

- Cllr Bradford – Parish / Police Liaison

Police Liaison Notes – Meeting held on 3rd June 2019

PC Emma NORMAN (EN), PCSO Georgina LOCKE (GL) Rio Harper for Neighbourhood Watch Fairford Leys (RH) and Cllr Simon BRADFORD (SB).

**Parish Events:** Fair in the Square 13/07 - All interested parties on rest days although EN is trying to get attendance from other areas. Subject to senior management approval, expecting to have a marked vehicle and 2 officers in attendance. The engraver machine has been booked for this event and there will be a stand. SB to loop Cllr Poland in to make contact with Kellie and Hayley who plan to be attending. Stand needs to be close to a power point.

**Speeding:** Following on from the speeding concerns, EN has made enquiries and the use of a Sentinel system has been brought up. SB has also heard of this being considered in the neighbouring Stone Parish and exploring what possibilities there are. If this approach is used, there need to be volunteers, 3rd party liability insurance and the equipment needs to be supervised. EN to make further enquiries about volunteer speed enforcement SB to with Cllr COLE to explore a BCC contact to expand this to Coldharbour SB to confirm with the Clerk on third party insurance

**Parking and impact of Bollard removal:** Updated on the Parish Council position of the bollards.

**Friends against Scams:** RH is planning a Scam workshop in Fairford Leys, on the 11th July from 19:30 with the NHW Engagement Manager, Clare Clark. RH to book event room with funding from Neighbourhood Watch.

**NHW Merchandise:** AVDC have asked for a business case for providing merchandise. No crime stats available for scam/deception fraud suspect down to not wishing to report. RH promised this would be looked at end of fiscal year. EN has provided some material. GL to explore further with AVDC

**Drug Dealing:** Reports of drug dealing in area. Requested that any reports of this are logged with TVP straight away. RH to support GL to explore common areas this takes place.

**Golf Course:** Reports of quad biking around golf course. Main gate reported padlock missing. Have checked 3/6 and padlock and gate to course intact. Email and photo sent to GL, Clerk, Keith Gray on copy.

**Other:** Di Brown, NHW coordinator for TVP is on sick leave. Her role will be supported by Hayley Bateman in Di's absence.

**Next Meeting:** August at Aylesbury PS. EN to confirm date/time once shift pattern is established.

- Cllr S Lambert (BCC) gave the following report:

### **Unitary Council**

The Inaugural meeting of the Buckinghamshire Shadow Authority took place on all 3<sup>rd</sup> June at Adams Park football. All 202 Buckinghamshire Councillors (from the four districts and County Council) (there are actually 236 council seats) met to agree the constitution and appoint the senior officers to start the process of creating a new single authority on 1<sup>st</sup> April 2020.

This was a major milestone in local government reorganisation which will see the creation of one single principle authority for Buckinghamshire. No longer will re all have to pass from one council to another to get things sorted out.

To find out more, to track progress and see all the decision papers and webcasts go to: [www.shadow.buckinghamshire.gov.uk](http://www.shadow.buckinghamshire.gov.uk)

### **Highways Lighting**

Transport for Buckinghamshire (TfB) have been repairing some of our main streetlights (at last). These are repairs and not replacements as Fairford Leys has been selected for a major highway technical bid (ADEPT) which could see our street light replacement programme delivering smart light technology as well as car charging points on the lampposts and 5G

masts over the next few months. I have arranged a meeting with the Clerk and the Project lead for the next few weeks and will bring a project update to the next council meeting.

More can be found out about the Adept project here: <https://bit.ly/2IrEEYN>

### **Fairford Leys Way Bollards**

The Fairford Leys Way bollards saga has continued. The bollards have intermittent faults with the wiring to the card reader – which buses use to make the bollards go down. The extent of the problem was not realised when the new comms and wiring equipment were installed earlier in the year. The works needed to fix the cables require civils works to clear concrete out of the ducting and to replace the cables.

I am told by Transport for Bucks that they are currently trying to arrange a time this to be done. It has taken some time and numerous site visits from the engineers to isolate this as the issue, unfortunately this means that at the moment, they are both left in the down position as buses have been getting stuck when the card readers have failed to read their cards.

### **Community Leaders Fund**

As a county Councillor I have a ‘community leader’s grant fund’. This year my allocation is £1675, which can be used to fund new projects or to provide additional “match” funding against already committed resources. In the case where funding is matched it can either be matched against internal or external resources. It can be used for projects either within or outside our area providing it can be demonstrated that people from within his/her division can participate and/or benefit from the project. Last year I awarded the following grants:

- £525.00 to The Jonathan Page Play Centre for bookshelves and literature for their Snug Room. The centre is open to all children in the area from the age of 4 up to their 13<sup>th</sup> birthday.
- £250.00 to Princes Risborough Primary School to upgrade their interactive learning suite with new iT equipment to help improve the literacy and numeracy skills.
- £100 grant to Buckinghamshire Mind’s Employment Support service to help Aylesbury residents who have been out of work due to mental health problems or who need some support to achieve their full potential in their current job or in a new role.
- £800 to Coldharbour Parish Council to assist with Christmas in the square event.

If you are a member of a community group looking for a small local grant to match fund a project – and it’s something that can help our community, and if it fits with the criteria laid out in the council’s constitution, I will be pleased to consider making a grant award.

- Cllr Searle asked for an update on the Fowler Road bollards and raised concerns about cars being parked on the double yellow lines and not have tickets issued.
- Cllr Lambert, in his role as a Buckinghamshire County Councillor, gave an update on conversations he was having with BCC Transport officers in relation to the possibility of removing some of the internal road bollards around Firecrest Way, Brimmers Way and the Cheslea Road areas to make the flow of traffic better and also create spaces for parking of vehicles which should help residents.
- Cllr Baughan expressed concerns about drug related issues on Fairford Leys. The local police are involved and wish to have reported all incidents that residents may see taking place on Fairford Leys.
- Cllr Jarvis asked that the parish council establish a working group to begin discussion on possible transfers of assets and services under the new Unitary Council. It was suggested that the parish council’s Resources and Personnel Committee start to think about this and discuss further with full council.

- Cllr Pattinson reported that delivery of the Coldharbour News would be on 13/6/19 and requested that cllrs deliver on time as there were articles and adverts relating to up and coming events.
- Cllr Poland thanked Cllr Pattinson for putting together the 50<sup>th</sup> edition of Coldharbour News and the pictures give an insight into the amount of work that has taken place to make Fairford Leys what it is today. A lot of work goes on behind the scenes to ensure Fairford Leys is a nice place to live and work. He also reported that all was in place for Fair in the Square event on 13<sup>th</sup> July 2019.

### ***Chairman to reconvene meeting***

#### **1. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings**

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- No recent meetings have taken place.

#### **2. Annual Governance Statement Return Documentation**

Council to receive and approve the Annual Governance Statement Documentation for the Annual Internal and External Audits.

RESOLVED: To receive, note and agree the Internal Audit sign-off on the Annual Governance Statement Documentation and agree that the Chairman, Clerk/Responsible Financial Officer should sign the documentation and send to the External Auditors.

#### **3. Finances and Orders for Payment**

To agree and authorise the following orders and retrospective orders for payment:

• K Gray	Reimbursement/Norton Antivirus	£84.99	3059
• HMRC	Payments	£2,522.06	3060
• FAROL	Ride on Mower lease payment	£694.44	3061
• Fresh Design & Print	Posters	£56.40	3062
• CH Morgan	Maintenance	£32.11	3063
• Buildbase	Maintenance	£67.15	3064
• HMRC	Contributions	£2,460.10	3065
• Cllr A Cole	Allowance	£240.00	3066
• Cllr A Poland	Allowance	£360.00	3067
• Cllr C Baughan	Allowance	£180.00	3068
• Cllr SA Jarvis	Allowance	£240.00	3069
• Cllr S Lambert	Allowance	£240.00	3070
• Cllr S Pattinson	Allowance	£300.00	3071
• Keith Gray	Expenses	£100.00	3072
• George Browns Ltd	Maintenance	£590.11	3073
• Mr A Lambbourne	Internal Audit	£25.20	3074
• Mr A Crawley	Play Equipment Painting	£246.30	3075

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report. Emailed to all councillors

#### **4. Riverine Corridor Transfer Update**

To receive an update and make such decisions as necessary.

RESOLVED: Phase 1 of the land transfer has taken place and payment made to the parish council. Phases 2 and 3 are in progress and the Clerk has requested that phases 4 to 7 be put together and transferred quickly to the parish council before Unitary Council is established.

A member of the public wished to ask a question and the Chairman explained that this was not normal practice under Parish Council Law. Questions, as had been explained at the beginning of the meeting, must be asked in the public part of the meeting at the beginning. However, the Chairman closed the meeting and set-aside Standing Orders to receive the question/statement from the member of the public. The member of the public expressed his appreciation of AVDC in that he had received a good, and quick, service from AVDC in relation to tree works behind Pottery Close. Cllrs Cole and Lambert explained that this was due to them, in their role as AVDC Councillors, instructing that the tree works take place. Several residents had expressed concerns to the parish council that the tree works had not been carried out. Normally this work would not be carried out as quickly as it had been.

The Chairman re-opened the meeting under Standing Orders.

## **5. Installation of Safety Barrier**

Clerk to give an update on the installation of a barrier.

The Clerk proposed that the railings from the playground removal from Hampstead Close be re-installed as a barrier on the footpath behind Pottery Close.

RESOLVED: That the safety barrier to be installed on the above-mentioned footpath be the original black metal fencing from the Hampstead Close playground.

## **6. Planning Applications**

- To receive, comment and to either object, support or oppose the following planning Applications.
- To consider late applications presented by the Clerk.
- To consider Ernest Cook Trust Permission on all planning applications
- To note and formally agree decision/comments made under delegated authority

### **• 19/01537/APP**

#### **9 Hampstead Close, FL**

New window to replace existing garage door to existing dining room and erection of a single storey rear extension.

RESOLVED: Object/Oppose

Coldharbour Parish Council OBJECT/OPOPOSE this application on the grounds that this proposed change would negatively affect the overall design of the street scene and is not compliant with the Fairford Leys Development Guidelines which AVDC Development Control support as planners of the original Master Plan for Fairford Leys.

The Parish Council also wish AVDC to exercise their duty under their responsibility for managing the covenants on all garages on Fairford Leys and give the parish council assurance that the removal of a parking space does not add to the already difficult parking arrangements in this particular area where the property is cited. The Parish Council will NOT GRANT PERMISSION under the Ernest Cook Trust Covenants for this application if the garage door is removed. This refusal to grant permission may negatively affect any future sale of this property.

### **• 19/00859/APP**

#### **16 Webbs Meadow, FL**

Removal of conservatory and erection of a part single, part two storey rear extension.

RESOLVED: No Objection as long as the proposed build is not classified as Over-Development by AVDC Development Control.

The same comments to be made to AVDC as made previously in March 2019.

**Planning application 19/00859/APP – AVDC Planning Application  
Ernest Cook Trust Covenants – Fairford Leys Properties.**

**NO OBJECTION as long as the proposed build is not considered as “Over-development of the site”.**

At the parish council meeting held on 7<sup>th</sup> March 2019 it was agreed that No Objection would be made to the above planning application submitted to Aylesbury Vale District Council (AVDC).

It was also agreed to grant permission under the Ernest Cook Trust for the proposed changes to the property namely, the removal of the conservatory and erection of a two-storey extension.

The above decisions were made on the basis that the proposed application granted by AVDC was not considered, by Development Control at AVDC, to be overdevelopment of the current site and if so, the Parish Council would rescind its Permission under the Ernest Cook Trust and would reconsider its “No Objection”.

**ERNEST COOK TRUST COVENANTS**

**Permission is sought from the following residents regarding their properties:**

- **9 Hampstead Close, FL**

New window to replace existing garage door to existing dining room and erection of a single storey rear extension.

RESOLVED: Permission Refused

The Parish Council will NOT GRANT PERMISSION under the Ernest Cook Trust Covenants for this application if the garage door is removed. This refusal to grant permission may negatively affect any future sale of this property

- **16 Webbs Meadow, FL**

Removal of conservatory and erection of a part single, part two storey rear extension

**Planning application 19/00859/APP – AVDC Planning Application**

Permission granted on 7/3/19 as long as the proposed build is not considered, by AVDC Development Control, as “Over-development of the site”.

If it is considered Over-Development, then the ECT Covenant Permission will be rescinded.

There being no further business of the Council, the Chairman closed the meeting at 8.40pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_