



## COLDHARBOUR PARISH COUNCIL

### Minutes of the Parish Council Meeting held at 8pm on Thursday 6<sup>th</sup> February 2020 The Fairford Leys Centre, Hampden Square, Fairford Leys

**Present:** Cllrs Poland (Chairman), Lambert, Pattinson, James, Baughan, Cole, Wadlow, Collins & Jarvis  
K Gray (Clerk to the Council)  
S Webb (Maintenance Team Manager)

3 Residents                      Mr D Liddle (Headteacher of St Marys, FL)  
   Mr S Green (Chairman of Governors, St Marys, FL)  
   C Lambert (Bucks Herald)

#### 1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk

RESOLVED: To receive and accept apologies for absence from Cllr Bradford (illness).

#### 2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested.

#### 3. Minutes of the Previous Full Council Meeting 5/12/19

RESOLVED: To accept and sign the minutes of 5/12/19 as a true record.

#### 4. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward.

The clerk gave an update of the works recently carried out by the parish council maintenance team. Councillors were copied into pictures of the excellent works carried out and on the cleaning and re-straining of the wooden bridges. Councillors were pleased with the results and congratulated the staff once again for their professionalism and commitment.

**RESOLVED:** *Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors*

#### 5. Questions from the Public & Reports

- C Lambert referred to the problems of seeing clearly the disabled spaces available in the main square as they needed re-painting. Could the parish council consider putting some smaller poles with disabled spaces signage. Councillors were mindful that the square and its associated responsibilities are to the landowner – Fairford Leys Management Company and managed by Brown & Lee. However, the Parish Council does carry out maintenance in the form of cleaning and general management of the square on behalf of the landowners.

The Clerk was asked to obtain some quotes for suitable signage as well as look into the re-painting of the signage already in place.

- Mr Liddle introduced himself to the Parish Council and expressed his intentions for the school to work closer with the local community via the Parish Council and other stakeholders in the community. He wished the school to be involved in local events. He also asked the Parish Council if they could assist with gritting the roads near the school when the weather is bad, and discussion took place on the merits of a grit bin being placed in that area. He spoke on the continuous problems of parking in the area. Councillors discussed the procedures for white lining and the problems caused by visiting parents dropping off children at the school and not parking properly.
- Cllr James reported on matters relating to Music in the Square and it was agreed that a meeting needs to be arranged quickly to make relevant decisions for this event.
- Cllr Lambert (BCC) reported that he has contacted NSL (the company responsible for the enforcement of double yellow lines) and he awaits information on the number of times enforcement officers are in Fairford Leys. A request has also been made to BCC for the yellow lines to be re-painted. He spoke about the new unitary council which will be called Buckinghamshire Council and how the proposed Community Boards will be established with the need for the Parish Council to be represented at these board meetings in the future.
- Cllr Poland thanked the parish council maintenance team for all the work they continue to do and the level of service they give. Members of the community have also given positive feedback to the maintenance team. He has had a discussion with Scout leaders in Fairford Leys as they are in urgent need of adults to assist the Scout Group and ensure it remains active in Fairford Leys. Hs2 will be visiting Fairford Leys to showcase the works related to Hs2 and speak to residents. The local MP Rob Butler will also be attending. Cllr Poland also met with the Leader and Town Clerk of Aylesbury Town Council, along with Hs2 and Ernest Cook Trust representatives to discuss the Hs2 works in Fairford Leys and the proposal by the Town Council/Aylesbury Sports Groups/Football Club to make use of the current golf club house so it does not end up being vandalised. It would also be a positive venue for local clubs who need space and a proper sports stadium site. Both Hs2 and the Ernest Cook Trust is keen to work with this proposal.

***RESOLVED: Chairman to reconvene meeting under Standing Orders***

**6. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings**

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- Resources and Personnel Committee working group (no minutes) met to discuss the Precept/Budget for 2020/21. Recommendations made to Council in item 9.

**7. Riverine Corridor Transfer Update**

To receive an update and make such decisions as necessary.

The Clerk reported that the documentation for the final phase of land transfer is with the Parish Council's solicitors.

**8. Finances and Orders for Payment**

RESOLVED: To agree and authorise the following orders and retrospective orders for payment:

• Cheque	Destroyed		3182
• Aylesbury Concert Band	Xmas in Square	£250.00	3183
• Lamps & Tubes	Xmas Lighting	£199.20	3184

• Flagmakers	Flags	£299.09	3185
• K Gray	SLCC Membership	£100.00	3186
• Rialtas Business Solutions	Alpha Accounts	£145.20	3187
• K Gray	Admin Expenses	£100.00	3188
• HMRC	Month 7 cont's	£2,721.18	3189
• HMRC	Month 9 cont's	£2,721.18	3190
• Buildbase	Maintenance	£2.52	3191
• Lamps & Tubes	Bulbs	£85.50	3192
• Spaldings	Maintenance	£180.71	3193
• Window Flowers Ltd	Winter Bedding	£930.00	3194
• Briants of Risborough	Maintenance	£21.11	3195
• Ringway Jacobs	Salt/Grit	£240.00	3196
• Briants of Risborough	Maintenance	£310.76	3197
• Spaldings	Maintenance	£132.72	3198
• Metal & Stone Ltd	Maintenance	£48.00	3199
• AVS Fencing	Maintenance	£27.45	3200
• HMRC	Tax	£2,721.38	3201
• CH Morgan	Maintenance	£64.66	3202

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report dated 30/11/19. Emailed to all councillors

#### 9. 2020 – 2021 Precept & Budget Setting

Resource & Personnel Committee Working Group propose to Council that a precept of £202,965 be set for the financial year 2020/2021 and the agreed specific budget categories, for managing the Parish of Coldharbour, be approved (copied to all councillors).

The Clerk to inform/instruct AVDC to collect the above sum.

RESOLVED: To agree the set budget and precept amount for 2020/2021 as above and the Clerk to request the amount of £202.965.00 from AVDC.

#### 10. Highway Matters – Chelsea Road

Council to consider the proposal that double yellow lines be installed in certain areas of Chelsea Road to enable better access for residents and emergency vehicles.

Cllrs Lambert and Poland have had a request for yellow lines.

Could needs to be mindful of the procedures and costs required for Temporary Road Orders.

Discussion took place, at length, on the above request/proposal. Considerations were carefully given to the residents living in that area of Fairford Leys, the road layout and design as well a traffic management and costs related to any proposed consultation and works as well as issues relating enforcement of double yellow lines.

The Parish Council were mindful that BCC/Buckinghamshire Council will be carrying out a review of the highway and roads in Fairford Leys and a request has been made for an update on this. BC highway officers will be asked to comment on the safety aspect of this particular road layout and the vehicles accessing these areas along with possible removal of bollards and other changes to allow better parking and travel on the internal roads in Fairford Leys.

RESOLVED: The Parish Council is not prepared to incur consultation costs (which are excessive) on matters relating to any proposed changes to the road layout on Fairford leys.

RESOLVED: The Parish Council does not support the painting of further double yellow lines in Chelsea Road and will await the highway review report.

RESOLVED: Before any changes are made to the road layout, the parish council would expect to be consulted for their views.

## 11. Highway Signage – Main Car Park

Council is requested to consider the purchase and installation of additional/new signage to alert drivers entering and leaving the main car park to be aware of pedestrians and the correct way of entry and exit onto Wedgewood Street (co-op side). There is also the need to replace the speed bump at the exit onto Wedgewood Street.

Discussion took place, at length, on this matter. Councillors were mindful that the main car park is the responsibility of the landowner – Fairford Leys Management Company.

However, the Parish Council was also mindful of its own powers as a Local Authority and the Clerk assisted by giving advice on the specific powers relating to highway and traffic management. Councillors were also mindful that they are not legally bound to use any of their powers should they decide not to do so. Discussion took place on who should pay for any additional signage to make the area safer for vehicle users and pedestrians and some were for the landowner to pay for these signs. After taking a vote it was 5 For and 4 Against the Parish Council paying for and installing additional signage to ensure clearer and safer use of the main car park.

RESOLVED: That the Parish Council pay for and install additional signage to show clearer access and use of the main car park for vehicle users and pedestrians. The Clerk will arrange for up to date “No Entry” signs as well as additional signage to ask drivers to be mindful of children. The relevant pictures and costs were given to all councillors. The total amount for the signage comes to £374.54.

RESOLVED: The speed bump is the responsibility of the Fairford Leys Management Company.

## 12. Aylesbury Garden Town Draft Master Plan

Council to consider the draft master plan and make comment.

Discussion took place on the plan which all councillors had been notified of. Specifics were discussed and comments made on the relevant proposal of the plan, as well as concerns around funding and engagement with parish councils and the localism agenda.

RESOLVED: That Cllrs Lambert, Cole and Poland, with any assistance required from the Clerk, to be delegated to agree the relevant wording for comments to Aylesbury Garden Town Draft Master Plan from Coldharbour Parish Council.

## 13. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications

To note and formally agree decision/comments made under delegated authority

- **19/04044/APP**                      **Struan House, 5 London Close, FL**  
Single storey rear extension projecting 4m from the back of the house and 6.9m in width adjoining to the garage, designed to have a flat roof with a glass low profile lantern measuring 2.5m x 1.5m.  
**To Note:** Council, 5/12/19, agreed ECT Covenant Permission  
RESOLVED: No Objections
  
- **20/00105/APP**                      **11 Queensgate, FL**  
Single storey rear extension  
RESOLVED: No Objections

**ERNEST COOK TRUST COVENANTS**

**Permission is sought from the following residents regarding their properties:**

- **11 Queensgate, FL**  
Single storey rear extension  
RESOLVED: Permission Granted

There being no further business of the Council, the Chairman closed the meeting at 9.02pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_