



COLDHARBOUR PARISH COUNCIL

Minutes of a Meeting of the Parish Council held at 8pm on Thursday 3rd December 2020

This was a virtual meeting held under the Covid-19 Regulations 2020

Present: Cllrs Poland (Chairman), Pattinson, Cole, Collins, Bradford
K Gray (Clerk to the Council)

No Members of the Public

C Lambert (Bucks Herald)

1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk

RESOLVED: To receive and accept apologies for absence from Cllrs Baughan (work commitment), James (prior commitment), Wadlow (family commitment), Lambert (work commitment) and Jarvis (illness).

2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate.

Dispensation granted to all councillor so the 2021 precept can be agreed.

3. Minutes of the Previous Full Council Meeting

RESOLVED: To accept and sign the minutes of 5th November 2020 as a true record.

4. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward.

The clerk reported on winter maintenance works and that the Christmas lighting had been installed. Further permission was given by council to purchase additional lighting, as previously discussed over the last 12 months, for the bandstand and colonnade.

RESOLVED: *Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors*

5. Questions from the Public & Reports

- Cllr Bradford reported that the arranged meeting with the police had been cancelled again and further meetings will be arranged. He asked for an update on the council website and the clerk will progress the matter with Luke Powell who is refurbishing the website for the council.
- Cllr Cole reported some local case work and mentioned that the Santa Clause bus would be visiting Fairford Leys.
- Cllr Poland reported on matters relating to Hs2 meetings with representatives. Various meetings are taking place with Hs2 reps involving land maintenance, access and traffic issues. Flooding is also a concern for future Hs2 works as well as possible new housing

on the other side of Oxford Road near the Willows Estate – this is being done by the Ernest Cook Trust and the Carrington Estate who own the land areas. Hs2 vehicles had ploughed up the footpath and the parish council were able to resolve this quickly via our Hs2 contacts. The Parish Council has issued a formal complaint to Hs2 concerning community engagement and communication matters and await a reply. There have been a number of issues relating to the care home on Wren Path which have been reported.

RESOLVED: Chairman to reconvene meeting under Standing Orders

6. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors. No meetings have taken place except a working group to set the 2021 precept.

7. Riverine Corridor Transfer Update

To receive an update and make such decisions, as necessary. On-going progress. Cllr Cole will raise again with Bucks Council officers the need to progress the transfer quickly.

8. Finances and Orders for Payment

To agree and authorise the following orders and retrospective orders for payment:

• Spaldings	Maintenance	£266.12	3289
• AVS Fencing	Maintenance	£114.51	3290
• Window Flowers	Winter Bedding	£966.30	3291
• CH Morgan	Maintenance	£59.95	3292
• Lamps & Tubes	Lights/Bulbs	£192.00	3293
• S. Webb	Xmas Trees	£480.00	3294
• Black Country Metal	Benches	£1,417.50	3295
• Spaldings	Maintenance	£551.34	3297
• KM Commercial	Maintenance	£102.00	3298
• CH Morgan	Maintenance	£37.54	3299
• Lamps & Tubes	Xmas lighting	£336.00	3300
	▪ Cheque destroyed		3301
• CH Morgan	Maintenance	£190.79	3302
• CH Morgan	Maintenance	£255.59	3303
• Spaldings	Maintenance	£273.42	3304
• Lamps & Tubes	Maintenance	£1,980.00	3305
• K Gray	SLCC Clerks Mbs	£100.00	3306
• K Gray	Admin Expenses	£100.00	3307
• Goodfellows Tree Surgeon	Maintenance	£7,632.00	3308

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report. Emailed to all councillors

9. Annual Audit 2020/2021

To formally receive and approve the annual audit from the external auditors. Copied to all councillors.

RESOLVED: To receive, note and accept the annual audit report from the external auditors and for the relevant notices to be displayed.

10. Precept 2021/2022

To formally consider the proposal from the Resources and Personnel Committee working group that the precept be set at £202,965.00 for the Clerk to the Council to notify Buckinghamshire Council to collect this amount.

RESOLVED: Unanimously, that a precept of £202,965.00 be set for 2021 and for the Clerk to notify Buckinghamshire Council by the end of January 2021 for them to collect this amount.

11. Aylesbury Garden Town Update

To receive an update on AGT matters and discuss the report email from Cllr A Clarke, Stoke Mandeville Parish Council – representing the Parish Councils in the South of Aylesbury.

A recent email had been received from Cllr Andrew Clark (Parish Council representative on the AGT Board) and discussion took place on the AGT change in the board's governance.

RESOLVED: That Coldharbour Parish Council request that they have a representative on the board and that Cllr Cole speak to the AGT Board Chairman, Cllr Steve Bowles to request this.

12. E: Scooters – Update

To receive an update from the Chairman and Clerk on matters relating to the sites of the scooters and the communication from BC on this matter.

Discussion took place on the project management as well as lack of engagement with the parish council on installation of scooter collection and drop off sites on Fairford Leys. This matter has now been resolved with the Clerk meeting with a project lead and being given assurance that no further installations will take place unless the parish council is consulted and agrees the sites. There was also a lengthy discussion on the concerns of lack of management and enforcement on this project as reports were being made of underage users as well as scooters being left on pathways etc.

13. Signage – Metal Fencing on footpath

To discuss possible signage, if necessary, to state no motorbikes/mopeds are to be driven on public footpath. Cllr Cole to lead discussion.

Discussion took place on the merit and suitability of installing additional signage as the law is clear in that motorised vehicles, including motorbikes, should not be on public footpaths.

RESOLVED: Not to install signage but to put a notice on social media sites to ask residents to report any concerns, with evidence if able to do so, to the local police and also report to the parish council. To discuss this matter again, if required and notified to the Clerk, for the agenda of the July 2021 meeting of the parish council.

14. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications

To note and formally agree decision/comments made under delegated authority

- **20/03828/APP** **22 Napier Road, FL**
Two storey side and rear extension
RESOLVED: No Objections

ERNEST COOK TRUST COVENANTS

Permission is sought from the following residents regarding their properties:

- **22 Napier Road, FL**
Two storey side and rear extension
RESOLVED: Permission GRANTED.

There being no further business of the Council the Chairman closed the meeting at 8.50pm.

Signed: _____ Date: _____