



AGENDA: 5th May 2022

1. Election of Chairman of the Council

To elect a Chairman for a term of one year

The Chairman to sign the Declaration of Acceptance of Office

2. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk

3. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

4. Minutes of the previous meeting held on 7th April 2022

To accept the minutes of 7/4/22 as a true record

5. Election of Vice-Chairman

To elect a Vice-Chairman for a term of one year

6. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward on behalf of the parish council.

Chairman to suspend Standing Orders (adjourn meeting) to enable questions from the public and any reports from councillors.

7. Questions from the Public & Reports. To receive any reports from Parish or Unitary Councillors.

Chairman to reconvene meeting under Standing Orders

8. Outside Bodies & Organisations

To agree the Council representatives to Outside Bodies & Organisations, if necessary.

9. Standing Orders & Financial Regulations

The Council to review and agree its current Standing Orders & Financial Regulations

10. Council Policies and Procedures

Council to formally approve its current policies and procedures.

11. Internal Auditor

To appoint an Internal Auditor to audit the Parish Council accounts as per procedure.

Proposal that Mrs D Cole be the Internal Auditor for 2022/2023 End of Year Audit/Annual Return.

12. General Powers of Competence

To resolve to take on the General Powers of Competence and to agree that the Parish Council meets the criteria for eligibility relating to its Electoral Mandate and Qualified Clerk.

13. Council Committees & Working Group

To approve the membership of Committees and Working Groups

Resources & Personnel Committee (Finance, Budget, HR)

- Leisure & Services Committee (Events, Maintenance, Community)
- MVAS – Lead Councillor (Highways, Traffic Calming)
- Local Policing Liaison (Local PCSO & Thames Valley Police)
- Aylesbury Community Board (Buckinghamshire Council liaison)
- The Joyce Trust (Trustees appointed by the Parish Council)
Current Trustees:
Cllr A Cole, R Harper, S Walland, S James
- Ernest Cook Trust Covenant Working Group
- Parks Refurbishment Working Group
- Any other committees or working groups

14. Code of Conduct

Councillors to agree to abide by the Code of Conduct as advised by Government/NALC/SLCC and administered by the Monitoring Officer of Buckinghamshire Council.

15. Finances and Orders for Payment

To agree and authorise the following orders and retrospective orders for payment:

• BHIB	Vehicle Insurance	£2,330.91	3494
• Robert C Yates	Tree Survey	£1,170.00	3495
• Specialised Canvas	Ukrainian Flag	£101.74	3496
• FLC Centre	Reimbursement / Broxap	£280.80	3497
• Briants of Risborough	Maintenance	£912.51	3498
• FL Centre	Grant from Precept	£17,500.00	3499
• Playsafety Ltd	Annual RoSPA Audit	£756.00	3503

To receive, note and agree/accept the Councils Financial statements, income and expenditure report. Emailed to all councillors.

16. Internal Audit

Council to receive, agree and sign off the Internal Audit Report completed by the internal auditor and to agree and sign the AGAR for issuing to the External Auditor.

17. Councillor Allowances

Council is asked to consider the payment of Councillor Allowances. Only councillors who stood for election can receive an allowance.

£900 - Chairman

£600 - Councillors

18. Co-option of Councillor

Council to note the current Casual Vacancy and consider co-option of councillor.

19. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

20. Riverine Corridor Update

To receive an update and make such decisions, as necessary.

21. Playgrounds Refurbishment Working Group

To receive an update report from Cllr James on the discussions and proposals from the working group for the refurbishment of the playgrounds. Council to consider any requests from the working group.

22. Gardenway & Aylesbury Garden Town

To discuss any matters relating to the above project/scheme

23. Outside Gym

To receive an update on this project.

24. Planning Applications

To receive, comment and to either object, support or oppose the following planning applications. To consider late applications presented by the Clerk.

All applications are sent to councillors electronically and cllrs should look at the AVDC website for details of all applications prior to decision at parish council meeting.