



## **COLDHARBOUR PARISH COUNCIL**

### **Minutes of the Parish Council Meeting held at 8pm on Thursday 4<sup>th</sup> February 2021.**

This was a virtual meeting held under Covid-19 Regulations.

**Present:** Cllrs Poland (Chairman), Pattinson, Lambert, Cole, James, Baughan, Wadlow, Collins, Bradford.  
K Gray (Clerk to the Council)

No Members of the Public present. C Lambert (Bucks Herald)

#### **1. Apologies for Absence**

To receive and accept apologies for absence notified to the Chairman or Clerk

- No apologies received.

#### **2. Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- Declarations made by Cllr S Lambert (Planning Application 20/04261/APP) and Cllr A Cole (Planning Applications 20/04261/APP and 21/00152/APP).

#### **3. Minutes of the Previous Full Council Meeting**

To accept and sign the minutes of 3<sup>rd</sup> December 202 as a true record.

#### **4. Clerk's Report**

To receive a report from the Clerk on matters dealt with and taking forward.

Nothing to report and no questions from councillors.

***RESOLVED: Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors.***

#### **5. Questions from the Public & Reports**

- Cllr Lambert (Bucks Council) gave an update on the types of case work he has been dealing with for the parish – flooding, lighting, drain clearance, repainting of white lines, fireworks.
- Cllr Bradford gave an update on his liaison with local police and awaiting further meetings with relevant officers. He also said he would not be standing for election and would be resigning at some point as he is moving from the area.
- Cllr Baughan mentioned a request from a resident regarding the setting up of a short mat bowles group and a possible grant application. The clerk asked her to send him details to pass onto the community centre manager to see what available hire space there was at the community centre for such a group. The council would need to

receive a formal application for a grant should the group wish to proceed after hearing what, if any, available space there was at the community centre.

- Cllr Cole (Bucks Council) gave an update on the types of case work he has been dealing with for the parish – flooding, rodent infestation at residential property, Hs2 matters. He also asked for a decision to be made on the Music in the Square event proposed for September and there is also the Christmas event to consider. The Leisure Committee will arrange a working group to decide what to do and will report back to full council in March for a formal decision to cancel or proceed with events for the remainder of the year. It was noted that a decision has already been made to cancel the Fair in the Square event. Cllr Cole also asked council to consider the purchase of flood defence equipment for Fairford Leys considering the recent flooding to properties backing onto the land owned by ECT and taken by Hs2 – Warbler Close and Napier Road area. The Clerk will investigate the cost of suitable equipment for carrying out this work and council will consider, at the March meeting, all options, resources, volunteers, risk management, insurance and staffing. The council also to consider and discuss the current flood defence systems in place for the riverine corridor.
- Cllr Poland reported on the number of meetings he has been attending, representing the parish council, on matters relating to Gardenway project and Aylesbury Garden Town plans as well as Hs2 Liaison meetings and Benjamin UK care home in Fairford Leys. He gave an update on the specifics of the recent meeting with Benjamin UK relating to the care home and the current anti-social behaviour taking place, noting that there has been an increase in police presence at the home affecting residents. He also asked the Clerk to arrange a meeting to discuss the merits of upgrading the parish council website and a working group will meet to share ideas with a view to proposing to full council a change in design and function of the website.
- Cllr Wadlow reported on the concerns raised about vehicle access to the Hs2 site on Andrews Way and thanked various councillors for their actions in addressing the matter with Hs2 representatives at and outside regular meetings.
- Cllr James reported that she had been appointed as Chairman of the Environmental Sub-Group of The Aylesbury Community Board.

**RESOLVED:** *Chairman to reconvene meeting under Standing Orders.*

## **6. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings**

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors.

- No recent committee meetings held.

## **7. Riverine Corridor Transfer Update**

To receive an update and make such decisions, as necessary.

The clerk gave an update on the recent legal issues and problems arising from the transfer of the land and will continue to pursue this matter to a suitable conclusion.

## **8. Finances and Orders for Payment**

**RESOLVED:** That the following orders and retrospective orders be authorised for payment:

- |                              |                 |           |      |
|------------------------------|-----------------|-----------|------|
| • Briants of Risborough      | Maintenance     | £69.17    | 3309 |
| • Ernest Cook Trust          | Land Rental     | £1,234.00 | 3310 |
| • Rialtas Business Solutions | Accountancy Pkg | £148.80   | 3311 |
| • CH Morgan                  | Maintenance     | £61.20    | 3312 |
| • S Carpenter                | Postage Stamps  | £24.16    | 3313 |

• AVS Fencing	Maintenance	£49.33	3314
• Briants of Risborough	Maintenance	£41.23	3315
• AVS Fencing	Maintenance	£5.30	3316
• PKF Littlejohn	Annual Audit	£960.00	3317
• Spaldings Ltd	Maintenance	£318.54	3318
• Goodfellers Tree Works	Maintenance	£3,060.00	3319
• CH Morgan	Maintenance	£41.12	3320
• Briants of Risborough	Maintenance	£76.94	3321

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report as of 30<sup>th</sup> December 2020 emailed to all councillors.

## 9. Parish Charter

Council to consider and agree to signing up to the Buckinghamshire Council Parish Charter. Charter copied to all parish councillors.

Councillors expressed their views on the draft charter and wished to see much more positive engagement from Buckinghamshire Council with local parish councils especially on matters relating to the Localism Act, asset transfers and services to parish councils. It was also raised that there is still a lack of understanding by many Bucks Council staff of what the First Tier Local Authorities (parish councils) are responsible for, what we do, who we are and what we can do. The parish councils have a vast array of powers at their disposal and can make a significant difference to their communities. They are also much more cost effective and quick to act to resolve issues, also having the will and ability to take on more services and responsibilities that the Buckinghamshire Council previously stated they did not wish to continue with as a Unitary Council.

RESOLVED: That the Parish Council sign-up to the Buckinghamshire Parish Charter and expect that Bucks Council will positively engage with the parish councils involved.

## 10. Gardenway & Aylesbury Garden Town

To discuss any matters relating to the above project/scheme.

Cllr Poland and the Clerk gave an update on matters relating to the above groups and their proposed plans and projects. Meetings have taken place with parish council representatives and we continue to work with the Bucks Council officers involved on these matters. It is important that the parish councils continue to be seen and respected as the stewards of their community and are best placed to manage their own land areas as per their legal responsibilities. We look forward to attending more meetings, along with neighbouring landowners such as the Ernest Cook Trust and the Carrington Estate to discuss any future proposals for land areas, housing, projects and community initiatives.

It was noted that there are a lot of meetings, discussions, projects and plans being proposed and taking place and the work has increased for parish councillors and clerks.

## 11. Planning Applications

To receive, comment and to either object, support or oppose the following planning Applications.

To consider late applications presented by the Clerk.

To consider Ernest Cook Trust Permission on all planning applications.

To note and formally agree decision/comments made under delegated authority.

*To Note: Cllrs Lambert and Cole did not take part in any discussion relating to planning applications they had declared an interest in.*

- **20/04111/APP**                    **15 Horton Close, FL**  
 Loft conversion with two smaller dormers to front and box dormer to rear.  
 RESOLVED: No Objections
  
- **20/04261/APP**                    **4 Dalwood Mews, FL**  
 Conversion of garage with new front and side windows with single storey rear and first floor extension.  
 RESOLVED: Object/Oppose  
 The Parish Council objects to this application on the basis that the proposed plans do not adhere to the Fairford Leys Development Guidelines. The plan to remove the garage door and replace with a window is in breach of the Fairford Leys Master Plan and Development Guidelines and this negatively affects the overall design of both the property and street scene. We also consider the overall design proposal is overdevelopment of the site and does not enhance the current style of the property. We ask that Buckinghamshire Council, as owners of covenant on the garage to ensure that sufficient parking is available should permission be granted. Coldharbour Parish Council, responsible for the management of the Ernest Cook Trust Covenant on all properties on Fairford Leys refuse to grant Covenant Permission for this proposed design as it removes the garage door and negatively alters the overall design.
  
- **20/04421/APP**                    **1 Chelsea Road, FL**  
 Garage conversion into habitable accommodation  
 RESOLVED: No Objections
  
- **21/00152/APP**                    **7 Dalwood Mews, FL**  
 Single storey rear extension and conversion of garage to utility/storage area.  
 RESOLVED: No Objections based on the fact that the garage door is to remain in place.

**ERNEST COOK TRUST COVENANTS**

**Permission is sought from the following residents regarding their properties:**

- **20/04111/APP**                    **15 Horton Close, FL**  
 Loft conversion with two smaller dormers to front and box dormer to rear.  
 RESOLVED: Permission Granted
  
- **20/04261/APP**                    **4 Dalwood Mews, FL**  
 Conversion of garage with new front and side windows with single storey rear and first floor extension.  
 RESOLVED: Permission Refused based on the reasons for the parish council's objections to the planning application.

- **20/04421/APP**      **1 Chelsea Road, FL**  
Garage conversion into habitable accommodation  
RESOLVED: Permission Granted
  
- **21/00152/APP**      **7 Dalwood Mews, FL**  
Single storey rear extension and conversion of garage to  
utility/storage area.  
RESOLVED: Permission Granted

There being no further business of the Council, the Chairman closed the meeting at 9.23pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_