



**Minutes of the Annual Meeting of the Parish Council held at 8pm on
Thursday 2nd May 2019 in the Fairford Leys Centre, Hampden Square, Fairford Leys**

Present: Cllrs Poland (Chairman), Pattinson, Cole, Jarvis, James, David, Wadlow, Bradford
K Gray (Clerk to the Council)

2 Residents C Lambert (Bucks Herald)

1. Election of Chairman of the Council

The council to elect a Chairman for the term of one year

Proposed by Cllr David and Seconded by Cllr James that Cllr Adam Poland be elected as Chairman of the Parish Council.

RESOLVED: Unanimously, that Cllr Adam Poland be elected as Chairman of the Parish Council. Declaration of Acceptance of Office signed.

2. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk

RESOLVED: That the following apologies for absence be received and accepted:
Cllr Lambert (prior commitment) and Cllr Baughan (work commitment).

3. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

- No declarations made or dispensations requested.

4. Minutes of the Previous Full Council Meeting 4/4/19

RESOLVED: To accept and sign the minutes of 4/4/19 as a true record.

5. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward.

No matters to report. Cllr Cole asked for an update on tree maintenance re Stafford Keep.

The clerk confirmed that these works were carried out today by the developers.

RESOLVED: Chairman to suspend Standing Orders to allow questions from the public and any reports from councillors

6. Questions from the Public & Reports

- Mrs Rio Harper (Neighbourhood Watch) gave a report on the Communities That Care Project. It's a Neighbourhood Watch led project, but not in anyway specific to Neighbourhood Watch coordinators/members – anyone can join as a volunteer. The aim of the project is to work with volunteers in the community, to train and support them in delivering fraud prevention advice and support to vulnerable and potentially isolated

members of the community (mainly elderly residents). This can be through group events/workshops/coffee mornings etc or 1:1 support.

The project is focusing on gaining ongoing feedback from volunteers and the beneficiaries to ensure that it meets the needs of different communities, with the aim of rolling out nationally at a later stage (It is currently funded specifically for Thames Valley).

- Cllr Bradford gave feedback from his positive meeting with local police officers/PCSO's. They are keen to engage with the parish council and will be represented at the Fair in the Square event on 13th July. Speeding, parking and email scam problems were discussed, and a further meeting has been arranged so that regular engagement with the parish council can take place. Cllr Cole said he would also arrange a meeting with the AVDC safety officer and Cllr Bradford.
- Cllr James reminded councillors that all were needed to assist on the 13th July Fair in the Square event. She also said that the proposed Quiz Night had not happened due to lack of interest.
- Cllr Poland thanked Cllr James for arranging the community litter pick and 15 residents assisted on the day.

RESOLVED: Chairman to reconvene meeting under Standing Orders.

7. Election of Vice-Chairman of the Council

Council to elect a Vice-Chairman of the Council for a term of one year

Proposed by Cllr Jarvis and Seconded by Cllr Poland that Cllr S Pattinson be elected as Vice-Chairman of the Council.

RESOLVED: Unanimously that Cllr S Pattinson be elected as Vice-Chairman of the Council.

8. Standing Orders & Financial Regulations

The Council to review and agree its Standing Orders & Financial Regulations.

Previously issued to councillors and no changes made.

RESOLVED: Received, reviewed and agreed, unanimously, that no changes should be made to these documents/orders/regulations.

9. Internal Auditor

To appoint an Internal Auditor to audit the Parish Council accounts as per procedure

Proposal that Mr Alan Lambourne be the Internal Auditor for 2019/2020 accounts.

RESOLVED: Unanimously, that Mr Alan Lambourne be appointed as the Council's Internal Auditor for the agreed period. The Clerk to contact Mr Lambourne by email to confirm the appointment.

10. General Powers of Competence

To resolve to take on the General Powers of Competence and to agree that the Parish Council meets the criteria for eligibility relating to its Electoral Mandate and Qualified Clerk.

RESOLVED: Unanimously, that the Council take on the General Powers of Competence as per the regulations and they are entitled to do so under the guidelines set out by Government.

11. Outside Bodies/Representatives

To agree the Council representatives to any outside bodies/organisations.

- Police Liaison Representative Cllr Simon Bradford
- Greater Aylesbury Local Area Forum (GALAF) To be agreed

RESOLVED: That Cllr Bradford continue in his role as Police Liaison Representative and that Cllrs consider a suitable Member for representation on the GALAF.

12. Council Committees and Membership

Council to agree the following committees as Standing Committees of the council and consider the membership. Cllrs listed below are the current members on these committees.

- Resources & Personnel Committee (Finance & Staffing)
 - Cllrs Lambert, Cole, Jarvis, David and Poland
- Leisure Committee (Events, Play Areas, General Maintenance)
 - Cllrs Poland, David, Baughan, James

RESOLVED: That the above-mentioned councillors be members of the Standing Committees as listed.

13. Decisions by the Resources & Personnel Committee and Leisure Committee Meetings

Council is asked to receive and approve the minutes & decisions of the above Standing Committees. Minutes of the committees have been copied to all councillors. No meetings have taken place.

14. Councillor Allowances

Council is asked to consider the payment of Councillor Allowances at the same level as previous years.

The allowance is an annual payment paid in two amounts over the year. The allowance can only be paid to those councillors who stood for election. Co-opted Councillors are not entitled to receive an allowance but can make a request for any council approved expenses.

- £900 - Chairman of the Council
- £600 - Councillor (Elected only, as co-opted Cllrs do not receive an allowance)

RESOLVED: No changes to the councillor allowances and those entitled to receive an allowance will be paid as per listed above.

15. Code of Conduct

Councillors to agree to continue to abide by the Code of Conduct as advised by Government/NALC/SLCC and administered by the Monitoring Officer of Aylesbury Vale District Council. Previous issued to councillors and no changes made.

RESOLVED: To continue to abide by the Code of Conduct as administered by AVDC Monitoring Officer.

16. Rising Bollards

The parish council to debate the necessity for there to be rising bollards situated at the Woodford Close area of Fairford Leys leading into Prebendal Farm Housing Estate.

- The parish council to decide what their stance is on this matter
- To discuss the cost of maintaining and repairing these bollards
- To give a clear decision to Bucks County Council and the new Buckinghamshire Unitary Council whether the bollards need to be permanently removed or some other type of barrier installed.

After much discussion, concerning the amount of money spent on installing, replacing and maintaining these bollards it was agreed that they are a constant problem for both the County Council and Parish Council. Whilst the parish council understand the concerns of some that these bollards remain in place, there is no justification for the significant amount of tax-payers money being spent on the maintenance of the bollards. They are constantly breaking down and it appears that nothing can be done to ensure they are working for any considerable time. The parish council also intend to monitor and gather evidence of any speeding traffic along this stretch of road and will investigate installing an MVAS to gather information on the amount of traffic using the road and the speed of each vehicle. The following decision was made in respect of the bollards:

RESOLVED: Unanimously, that

1. If the County Council or new Unitary Council are prepared to continue repairing and replacing the rising bollards, then they should be left in place.
2. If the County Council or new Unitary Council decide that the cost cannot be justified then the parish council will not, under any circumstances, pay for rising bollards or any other type of barrier to be installed, repaired and maintained.
The parish council cannot justify the thousands of pounds required to carry out this service for one stretch of road on Fairford Leys. It would mean a significant increase in the council tax, which is not feasible.
3. That the enforcement signs should remain in place and the police to be encouraged to fine those that do not adhere to the traffic regulation.
4. That the Clerk to the Council write to Buckinghamshire County Council / Transport for Bucks and inform them of the parish council's decision.

17. Finances and Orders for Payment

RESOLVED: To agree and authorise the following orders and retrospective orders for payment:

• S. Lambert	Reimbursement	£17.98	3040
• R Searle	Reimbursement	£27.90	3041
• Vale Training	Team Training	£492.00	3042
• George Browns Ltd	Maintenance	£208.29	3043
• KM Commercials	Maintenance	£337.20	3044
• Mr B Neal	Salary Adjustment	£66.31	3045
• Mr K Gray	Salary Adjustment	£50.43	3046
• Mr S Baughan	Salary Adjustment	£43.00	3047
• Mr S Webb	Salary Adjustment	£32.54	3048
• HMRC	Contributions	£2,069.30	3049
• Vale Training	Certification	£448.80	3050
• Vale Tyre Services	Repairs/maintenance	£114.00	3051
• Briants of Risborough	Maintenance	£437.50	3052
• Fairford Leys Centre	Precept funding	£3,000.00	3053
• Smoking Rocket	Website Hosting	£150.00	3054
• Fairford Leys Centre	Precept funding	£12,000.00	3055
• Mr S Webb	Reimbursement	£14.99	3056
• AVDC	Temp Event Notice	£21.00	3057 FinS
• AVDC	Temp Event Notice	£21.00	3058 MinS

RESOLVED: To receive, note and agree/accept the Councils Financial statements, income and expenditure report Cash and Investment Reconciliation as at 30/3/19.

18. Riverine Corridor Transfer Update

To receive an update and make such decisions as necessary.

The clerk updated Members on the payment from AVDC for the land transfer. Cllr Cole (AVDC) is to make enquiries with AVDC officers as to the delay in transferring the agreed sums to CPC.

19. Installation of Safety Barrier

Concerns for the safety of children travelling along the public footpath (behind Prestwold Way) leading to Andrews Way and converging onto the road, which is dangerous as vehicles travel at speed along this entry road to the football pitches and there is no barrier to alert pedestrians or children on bikes that the path suddenly ends onto the road.

Proposal by Cllr Wadlow - Could the County Council or Parish Council install a barrier for safety reasons?

RESOLVED: That the Clerk investigate the costs of installing 2 chicane barriers on this stretch of pathway and on the Andrews Way side of the road.

20. Planning Applications

- To receive, comment and to either object, support or oppose the following planning Applications.
- To consider late applications presented by the Clerk.
- To consider Ernest Cook Trust Permission on all planning applications
- To note and formally agree decision/comments made under delegated authority

- **19/01279/APP**

- **43 Woodford Close, FL**

- Conversion of existing garage into study/shower with new windows to side elevation.

- RESOLVED: NO OBJECTION

- **1901616/APP**

- **15 Howletts Close, FL**

- Erection of conservatory and garage conversion.

RESOLVED: Coldharbour Parish Council OBJECT/OPPOSE this application and will be represented at any Development Committee hearing.

1. The proposed changes are in breach of the Ernest Cook Trust Covenant and we will REFUSE Covenant Permission for changes unless the garage door is left in place and changes are made to the plan, as other residents have done to ensure that the street scene is not altered/negatively affected.

2. The removal of the garage door alters the overall street scene and AVDC have refused applications for this reason as well as the removal of a parking space.

3. This mews area is already limited to spaces with regards to parking vehicles.

4. Other residents have altered their planning applications to adhere to the Ernest Cook Trust Covenants and we request that this applicant does the same so that the overall design is not affected.

5. Fairford Leys is an exemplar build and the overall design of this community is protected by covenants on all properties, which AVDC supported in the Fairford Leys Master Plan.

6. We request that AVDC look carefully at the parking arrangements with respect to their ownership of covenants on all garages on Fairford Leys.
7. We believe that this plan can be altered to suit all parties. Windows/doors can be placed at the back of the property to allow light as others have done so that the garage door remains.

ERNEST COOK TRUST COVENANTS

Permission is sought from the following residents regarding their properties:

- **43 Woodford Close, FL**
Conversion of existing garage into study/shower with new windows to side elevation.
RESOLVED: PERMISSION GRANTED

- **15 Howletts Close, FL**
Erection of conservatory and garage conversion
RESOLVED: PERMISSION REFUSED unless a change is made to the plans.

The proposed changes are in breach of the Ernest Cook Trust Covenant.

We will review our decision if the garage door is left in place and changes are made to the plan, as other residents have done, to ensure that the street scene is not altered/negatively affected.

There being no further business of the Council, the Chairman closed the meeting at 9.00pm

Signed: _____ Date: _____